



RSC Board Meeting Minutes
Wed. Nov 21st , 2012 @ 7:15 pm

1. Welcome

- Approval of agenda – moved by Donna, seconded by Brandi
- Approval of minutes of Sept 19th , 2012 Meeting - moved by Brandi, seconded by Donna

2. Update on Action Items from September Meeting:

- a) Constitution Carolyn Dupere
 - Completed; PDF sent to Skate Canada
- b) PA policy Donna Johnston
 - Donna presented a draft of the new policy
 - it is being sent to the coaches for approval
 - Todd will post it on the website
- c) Registration for Guest Ice and Off-ice Brandi Young/Donna Johnston
 - Off-ice problems are no longer an issue
 - Brandi has reminded the coaches to complete the chart for their skaters who are guest skating
- d) Signing authority Denise Dziubaniuk
 - Denise and Carolyn are looking for a time to meet at the bank

3. Executive Reports

- a) **President's Report** Carolyn Dupere
 - **Sound System @ Letrim**
 - the City does not have funds however are willing to match our funds to \$7 500; at this time we do not have funds available
 - Dan offered to document the process but rink staff refused
 - Dan will meet with the person in charge of the sound system and have them show us how they make it work with our iPod
 - **New CanSkate Program**
 - Carolyn is attending next RoadShow; Josee is possibly attending as well
 - Brandi said some coaches are using the new program and staff coaches are trained
 - Must be fully implemented Fall 2014
- b) **Treasurer's Report** Denise Dziubaniuk
 - **Budget presented**
 - Shortfall of \$6 000 due to: ice rental is up and expenses up (CanSkate new program supplies, badges and harness (\$1243))

- StarSkaters up to 72
 - **Fundraising**
 - Skate-a-thon instead of a Family skate at the end of March
 - Sell skate covers and towel?
 - 2nd week of January do a bottle drive in Riverside South/Findlay Creek (StarSkaters go door to door and email CanSkaters to have them drop off bottles)
 - **AGM**
 - trophies for coach selected awards and certificates for peer awards
- c) **StarSkate Registrar's Report** Terri Rowan
 - 28 moved to Adv CanSkate
- d) **CanSkate Registrar's Report** Sandra Valenti
 - Some parents have expressed concern about joining the session late but they are to be assured that their child will be placed at the correct level
 - Sandra is back-filling spots as skaters advance
- e) **Publicity Report** Dan Gray
 - **Photos** are generally done alternate years so they will be done next year
 - Wendy V. (CanSkate parent) has been approached about possibly being the photographer
 - **Jackets** are to arrive week of Dec 3
 - we may need a new jacket supplier next year
 - **Shiverfest** is the last weekend of January
 - suggested we sell popcorn as a fundraiser
- f) **Special Events Report** Yvonne Brandreth
 - **Sendoffs**
 - Send off for Challenge is taken care of
 - Future send offs will be at the flood
 - **Family Skate Night in December**
 - Carolyn has costume
 - Yvonne giving a \$25 gift certificate to Santa
 - mini candy canes are at BulkBarn
 - decoration box has gone missing
- g) **Test Chair Report** Laurie Rail
 - **Nov Test Day**
 - 33 tests – 32 passes, 1 retry
 - thought it went well and has agreed to return to our next 2 test days
 - Emily S. test results are being corrected
 - **High Test Days**
 - Carolyn asking president of Nepean to include us on distribution list so we are aware of their test dates
- h) **Coach's Report** Brandi Young

(i.e Special Needs or P&T skaters who have no parent that can skate and one special needs skater from Tuesday CS)

- A skater is currently not fitting in with structure of program. There are 3 options to be presented to the parent/guardian:
 1. The family finds a suitable adult to provide support
 2. If they have funds/resources to pay a private PA if a PA is available (club will explore possibility and names)
 3. refund

▪ **Insurance for Family Skates at Christmas**

- SkateCanada covers 2 family skate nights (up to 2h); after that it is \$2/person which is much more than the city
- Carolyn will arrange insurance with the city for Family Skate Nights New coaches for Advanced CanSkate (Wed and possibly Saturday as well)

• **New Coaches for Adv CanSkate**

- there have been requests for private lessons so coaches would like to divide the AdvCanSkate between 3 of them (Andrew, Josee and Brandi)
- Denise said that would be fine for book keeping purposes as long as the schedule stayed the same week to week

4. Current/New Business

a) EOSIC hotel

Donna Johnston

- Block of rooms has been booked for those skaters who contacted Donna (\$118/nt)
- Individuals must call with their credit card before Jan 1 to confirm

Adjournment @ 9:25pm– next meeting Wed Jan 16th , 2013 @ 7:15pm