



RSC Board Meeting Minutes

Nov 12th, 2015 @ 7:00 pm

Attendance: Donna, Dan, Elicia, Colleen, Vick, Sandra, Helen, Yvonne, Jan, Margo, Alicia

1. Welcome

- Approval of agenda – approved
- Approval of minutes of Oct 2015 - approved

2. Executive Reports

a) President's Report

Donna

- Update and Review of Constitution
 - link to document provided
 - Will review next meeting
 - Memberships and Club Representatives
 - We have skaters who represent our club but have never actually skated at our club beyond occasional guest skates
 - They represent our club so they can compete for EOS
 - It was decided that membership should not be automatic
 - It was decided that each skater will present their reasons for representing RSC and the board will vote on the request on annual basis
 - There will be an associated administration fee
- ACTION:** Donna will draft policy

b) Vice-President's Report

Dan

- No report

c) Treasurer's Report

Vick

- Review of Budget – presented a summary
 - CanSkate revenue \$11K
 - 4.3% bank fees (1.9% of that is credit card fees)
 - StarSkate - \$91K – less than last year but same as 2-3 years ago
 - No SkateCanada invoices have been sent yet (probably about \$12K)
 - 4 recommended refunds, 2 medical refunds, 2 NSF
 - \$203K currently bank balance
 - QuickBook Status \$70K for ice will be withdrawn shortly; Coaching is being paid out of the account

- d) **StarSkateRegistrar's Report** Helen
- 85 skaters + 6 memberships only
- e) **CanSkate Registrar's Report** Sandra
- 4 refunds
 - Added 3 new skaters
- f) **Publicity Report** Jocelynn (absent)
- Photo proofs to be delivered to coaches
 - Sweatshirt samples from Manotick Valley Uniforms will be seen soon
- g) **Special Events Report** Yvonne
- Send off was a success
 - Challenge Sendoff – only one skater attending Challenge (skater may not be able to attend)
 - Hillary's Dry Cleaning did not charge for the cleaning of the Santa Suit – they will be thanked in the news letter
 - Fundraising – if we register our club with Nickleson's, for every member that takes their car in for tire change or oil change between Oct 15-Jan 15, \$5 will be donated to the club
 - Arranging family skate
- h) **Test Chair Report** Colleen/Elicia
- Review of Uplifter
 - Fees, contract and benefits of the program were reviewed
 - Requires 1-2 days of set up
 - Margo is willing to run it for the Spring Session (May-June ice) as a trial
 - Margo will meet with clubs already using the program (Nepean and Metcalffe) before our next meeting
 - All in approval of trying the program
 - FundraisingOptions
 - Need planning time so good for next year
 - Panerra bread and Boston Pizza
 - Boston Pizza – we could run a silent auction or raffle on site
 - Pick a Monday or Wednesday
 - If more than 50 in the group you we get 10% of the entire dining room
 - Could book it for EOSIC sendoff – Elicia will ask for Feb 10 at the Barrhaven location
 - Panerra bread will print flyers but we must bring

in minimum of 20

- Test day next Wed – 25 testers, 39 tests
 - \$144 short of income
 - Colleen will send schedule to Donna to have it put on website

i) Coach's Report

Jan

- CanSkate/Advanced CanSkate/Pre-Jr promotion procedure
 - Coaches reviewed procedure and set guidelines
 - Also discussed if pre-jr should be only figure skates or to include hockey skates
 - decided that hockey skates could be included
 - Coaches discussed the assignments of stroking sessions – staff coach must be coaching a minimum of 2 CanSkate sessions if they are to be assigned a stroking session
 - all coaches present agreed; Jan will hear back from coaches that were absent

3. Current/New Business

- Status of Policy and Procedures Guidelines
 - Jan and Margo and working on the procedures

Jan

Adjournment: 8:30 pm next meeting Dec 10th @ 7pm