



RSC Board Meeting
Minutes
Wed. Oct 17th, 2012 @ 7:15 pm

Attendance:

Yvonne Brandreth Carolyn Dupere Denise Dziubaniuk Dan Gray Donna Johnston
Alicia Owen Laurie Rail Terri Rowan Brandi Young

Absent: Sandra Valenti

1. Welcome

- Approval of agenda – moved by Donna, seconded by Terri
- Approval of minutes of Sept 19th, 2012 Meeting – moved by Donna, seconded by Yvonne

2. Update on Action Items from September Meeting:

- a) Constitution Carolyn Dupere
- fiscal year to be changed to Apr 30
- ACTION:** Carolyn will send the constitution to Skate Canada.
- b) Fundraising committee Brandi Young
- Larissa S. mom is willing to help with fundraising
 - CanSkate registration does have a question about volunteering – these people can be contacted
- c) Volunteer form
- Volunteer form will not have “buy out option” or call it a fundraising fee
 - Ask “Which of these activities would you like to do...”
- ACTION:** Denise will pull a volunteer report from registration.
- d) Trial sessions for pvt/grp session Brandi Young
- Trial sessions have been a success – all participants have enjoyed the session and are willing to continue
 - in January a letter will be sent to Adv CanSkaters offering a 15’ free lesson as a trial
- e) Signing authority Denise Dziubaniuk
- Still being arranged

3. Executive Reports

- a) **President’s Report** Carolyn Dupere
- EOS Section 5 meeting
 1. Nepean and Carleton Place running an InterClub Comp. 2nd weekend of March break
 - Bruce is putting all clubs into a lottery to run the event

2. Coaches must accumulate credits.
 - Put into their contract they must maintain their credits
 - SkateCanada website lists coaches who are not in good standing
 3. CanSkate Changes
 - some clubs are putting into the contract that program must be fully implemented by Fall 2014
 - coaches and PAs are encouraged to attend “Road Shows”
 - PAs require more training (at least 3 practices)
 - Coaches must be certified
 - Use a “tidy up” song to get the skaters to tidy up
- PA qualifications
 - Carolyn reviewed wording used by EOS, SkateCanada and Nepean Skating Club

ACTION: Wording re. PAs to be changed

- Power Skating
 - Joe is available Saturday afternoons and maybe available for mornings as well
 - ice allocation is due in April so a letter should be sent before to ensure interest is adequate
- Registration for Off-ice and Guest Skating
 - some people are participating but are not registered
 - skaters MUST submit a form BEFORE participating

ACTION: Brandi will remind the coaches about guest skating procedure.

ACTION: Donna will ask off-ice coaches to take attendance.

b) **Treasurer’s Report**

Denise Dziubaniuk

- invoicing is in progress
- skaters are moving from CanSkate to Adv CanSkate and places are being back filled
- spring ice request is submitted
- Denise needs to be informed about PA requirements

c) **StarSkate Registrar’s Report**

Terri Rowan

- six skaters have moved to Adv CanSkate

d) **CanSkate Registrar’s Report**

Sandra Valenti (absent)

e) **Publicity Report**

Dan Gray

- signs are down; 2 signs were lost – approx \$70 to replace
- Patty has converted the brochure to Word
- Jackets have been ordered

- f) **Special Events Report** Yvonne Brandreth
- 25 pairs of skate covers have been ordered as gifts
 - Send off for Sectionals will be Nov 9 @ Leitrim
- g) **Test Chair Report** Laurie Rail
- Nov 14th test day – 33 tests scheduled
 - 5 tests from Kemptville
 - Schedule sent to Catharine
 - if ice needs to be cancelled it must be done by Oct 31st
- h) **Coach's Report** Brandi Young
- Toy Box at Leitrim has been approved by City and facility: We must build a strong wooden box that has a lock and a chain that can be secured to the existing structures at the rink. Gilles (Josee's husband) is to come to the rink tomorrow to measure Metcalfe's and will then put in receipts for the materials etc once it is built
 - Update on PA's - we need 3-4 Tuesdays, Fridays and Saturdays and 2-3 the rest of the week - For Tuesdays we would like to ask some of the Seniors to even just come for the last 30mins so that we are covered once the younger PA's have to switch over to the other side
 - Fundraising ideas: Frozen Berries info can be obtained by contacting Hillis Hammersley
 - Free Trials to Adv CS are working well, no trials have been offered for privates but we will move forward with that over the next few weeks.

Adjournment – next meeting Wed Nov 21 , 2012 @ 7:15pm