



## RSC Board Meeting Minutes

Wednesday September 2, 2015 @ 7:00 pm

### Attendance:

Jan, Vick, Colleen, Helen, Sandra, Dan, Donna, Alicia

### 1. Welcome

- Approval of agenda – all in favour
- Approval of minutes of May 2015 meeting – all in favour

### 2. Executive Reports

#### a) President's Report

Donna

- meeting dates - 2<sup>nd</sup> Thursday of the month

**ACTION:** Vick/ Denise book room

- ice Monday Sept 7 – schedule does not say this Monday but has been paid for; skaters will be allowed to make up a free makeup session

**ACTION:** Jan will let the coaches know and they can contact their skaters

- partial sessions – 3 requests for partial sessions with different types of requests (Hilles Hamersley /Amy Dean/Cassia Pelton)
  - Hiles partial season allow to pro-rate for M/Th – approved based on availability  
(ACTION: Vick will reply)
  - Amy Dean – guest skate on Thursdays as long as ice is available (non-member \$23/55min) – approved (ACTION: Vick will reply)
  - Cassie 30 min rather than full hour – not approved (ACTION: Vick will reply)
- PA rate based on skating level and years request for \$8 rather than \$5 – skater experience in hockey whereas other skater does not have the skills or the experience – rate increased not-approved
- Skaters levels – 3 skaters are paying registration fee but not skating any sessions so they can compete as EOS (will pay non-member guest fee)

**ACTION:** bylaw wording will be changed

- lottery tickets – 50 books of tickets; will be handed out in October

#### b) Vice-President's Report

Dan

- Staffing is complete
- Contract for dance coach almost complete
- Constitution does not refer to coaching contracts at all; Donna will research and ask Stephen about the constitution and updating

- Darryl - request for exemption - only one CanSkate Session this season – decision deferred until constitution investigated
- Katrina - exemption from CanSkate this season and offered to substitute for Margo
  - we need to confirm if she is willing to take a portfolio
  - decision deferred until we clarify if she has any role as a staff coach whether or not she has voting rights and confirm constitution

c) **Treasurer's Report**

Vick

- QuickBook status \$90 000 in bank
- Bills been paid; when cheques go to Robyn the books will reflect
- Clarify / define membership categories (full, associate, non-member) and their rights/priveleges
  - Our bylaws based on SkateCanada but our membership categories must be clarified on the website
  - add Home Club member (not paying for any sessions)
- Where to hold the definition. Bylaws?

d) **StarSkate Registrar's Report**

Helen

- Total 69 skaters (21 prejr)
- SkateCanada registration site is glitching
- Fri /Sat I/S almost full
- Tues I/S full
- Thurs open free – 2 skaters only
- Thrs Sr Fr/Skills – no skaters registered
- Fri pre-jr early session is still very open

e) **CanSkate Registrar's Report**

Sandra

- Canskate registration – low numbers (one full session on Friday; Monday short 25 skaters (sessioin is full at 60); Tuesday have 35 skaters with 6 pre-can included; Thursday has 37 skaters; Saturday 39 in first session; Saturday 24 skaters in second session)
- Short 130 skaters overall
- Possibility of adding pre-can on Monday/Thurs/Second Session on Saturday to increase registration – coaches and PAs that could do pre-Can
- If get a few pre-CanSkate may have to merge groups
  - Will try to fill spaces with pre-CanSkate
- Ensure that we do not have too many coaches for the nights with low numbers
- Request for refund without medical certificate – vote to go by policy – refused

f) **Publicity Report**

Jocelynn

- Manotick Messenger has been contacted 4 times and

has not run add or returned messages

- Post flyers in grocery stores and areanas

g) **Special Events Report**

Yvonne

- No report

h) **Test Chair Report**

Colleen

- Lisa is signing over to Colleen/Eilisha

i) **Coach's Report**

Jan

- Will confirm portfolios with coaches
- Coaching policy must be clarified in constitution/bylaws
- Pre-junior coaches have not been coordinated yet (Dan will talk with Margo)

**3. Current/New Business**

- Bylaws have not been submitted with SkateCanada (Donna will investigate)

**Adjournment** – 8:20 pm next meeting Thursday October 1,2015